

# KIELY KINGSBURY

## INSTRUCTIONAL DESIGNER | LEARNING SPECIALIST

(913) 424 -0699 | [kielyk314@gmail.com](mailto:kielyk314@gmail.com)

Portfolio: [kckingsbury.com](https://kckingsbury.com) | [LinkedIn](#)

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As a seasoned instructional designer, I specialize in creating learner-centric, adaptive, and tech-driven instructional solutions. I utilize various models like ADDIE, UDL, Design Thinking, and UX Design. Through AI and technology, I personalize content for learners and business goals. I excel in teamwork, ensuring successful project implementation. My philosophy is a creative approach that emphasizes holistic learner experiences and accessibility, and empowers companies to elevate their training and education programs.

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## TECHNICAL SKILLS

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|-----------------------------------|-------------------------------------|------------------|
| • Articulate 360 Suite   Elucidat | • Adult Learning Theories           | • Audacity       |
| • Camtasia   Captivate   Vyond    | • Instructional models & strategies | • GIMP/Photoshop |
| • Microsoft Suite   Google Suite  | • Graphic Design   Canva            | • Monday         |
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## PROFESSIONAL EXPERIENCE

2023 - 2024

### Instructional Designer, Morgan & Morgan Law Firm

- Create and maintain courses and training materials, including e-learning, instructor-led sessions, self-led modules, and more.
- Design and implement instructional strategies that incorporate adult learning principles, instructional design models, and emerging technologies
- Manage up to five instructional design projects simultaneously, ensuring adherence to project timelines and quality standards
- Create visually appealing and interactive learning experiences that include video and graphic design
- Develop and maintain strong relationships with internal and external stakeholders, fostering effective communication and collaboration throughout the instructional design process
- Serve as a subject matter expert on instructional design principles and methodologies, providing guidance and support to cross-functional teams and organizational leaders
- Ensure compliance with regulatory requirements and industry standards related to training content, accessibility, and usability
- Lead the development and delivery of train-the-trainer programs and instructional workshops for internal staff and external partners
- Continuously assess and improve instructional design processes, tools, and resources to optimize efficiency and effectiveness

### Music Teacher, Turner School District

2021 - 2023

- Designed a music curriculum that integrated world music, state and national standards, socio-emotional learning, and learner-centered instruction
- Actively taught k-5th elementary music with a variety of accommodations and instructional strategies

### Music Teacher, KK Music Studio

2018 - 2024

- Self-employed piano, ukulele, bass, and voice teacher
  - Designed a piano curriculum to accommodate individual student's needs while promoting a holistic music education
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## EDUCATION

- Masters in Instructional Design & Performance Technology, Baker University
  - President of the Instructional Design Student Association
- Bachelor's in Education, University of Kansas
- Certificate of Instructional Design: Adult Learners, LinkedIn Learning

*References available upon request*

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## EDUCATION

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Masters in Instructional Design & Performance Technology | Baker University 2024

- Academic Excellence | 4.0 GPA | 36 credit hrs.
- President of the Instructional Design Student Association
- Gained extensive knowledge and experience in instructional design, strategies, and methodologies, including Adult Learning, ADDIE, UX Design and more.

Bachelor's in Education | University of Kansas 2021

- Minor in Educational Studies
- Academic Excellence | 3.8 GPA
- National Association for Music Education (NAfME) | 2017-2021
- National Society of Collegiate Scholars Member (NSCS) | 2017- 2021
- Studied abroad in Vienna, Austria, & Prague, Czech Republic | 2020

Certificate of Instructional Design: Adult Learners | LinkedIn Learning 2023

## AWARDS

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Honor Roll | The University of Kansas 2017 - 2021

The Mark L. Morris, Jr. New Venture Development Award | University of Kansas 2018

Service Honor | The Association of University of Residence Halls | University of Kansas 2018

## INSTRUCTIONAL EXPERTISE

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### Philosophy

My philosophy as an instructional designer is a holistic approach that prioritizes the learner's experience, fosters creativity, upholds ethical standards, and empowers educators to deliver impactful and engaging learning experiences.

### Instructional Content & Materials

- Curriculum design
- Asynchronous/Synchronous trainings
- Scripts and Storyboards
- Facilitator guides
- E-learning modules and full courses
- Job Aids and Infographics
- Instructor-led trainings
- Webinars and virtual workshops
- Presentations and slide decks

### Instructional Tools

- **E-learning Authoring Tools:**
  - Articulate 360
  - Elucidat
  - Spring
- **Video & Graphic Design**
  - Adobe Suite
  - Canva
  - Camtasia | Vyond
- **Other**
  - Microsoft/Google Suite
  - Audacity
  - Web Content | GitHub | WordPress | Wix

### Skills

- Curriculum development
- Instructional strategies and adult learning theories
- Multimedia Integration and E-learning Development
- Adaptability and creativity
- Assessment design
- Project management

## PROFESSIONAL EXPERIENCE

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### Instructional Designer, Morgan & Morgan Law Firm

2023 - 2024

- Create and maintain courses and training materials, including e-learning, instructor-led sessions, self-led modules, and more.
- Design and implement instructional strategies that incorporate adult learning principles, instructional design models, and emerging technologies
- Manage up to five instructional design projects simultaneously, ensuring adherence to project timelines and quality standards

#### *Notable Projects*

- Onboarding Overhaul: I conducted a thorough needs analysis and content audit, then piloted a new design and development of the firm's litigation onboarding process and materials.
- Paralegal Certification: Collaborated with subject matter experts to create specialized assessments and scenario-based learning exercises in self-led e-learning modules.
- Webinar Series, S.P.A.R.K: Developed an instructor-led bi-weekly webinar series for litigation case staff to support continued learning across the firm. I collaborated with subject matter experts to create the webinar curriculum

### Music Teacher, Turner School District

2021 - 2023

- Actively taught k-5th elementary music with a variety of accommodations and instructional strategies
- Designed a music curriculum that integrated world music, state and national standards, socio-emotional learning, and learner-centered instruction
- Analyzed students' progress and adapted instruction accordingly to meet learning goals and available resources to create effective learning experiences
- Fostered an inclusive and culturally sensitive environment where all students felt welcome and represented in the music curriculum

### Music Teacher, KK Music Studio

2018 - 2024

- Self-employed piano, ukulele, bass, and voice teacher
- Designed a piano curriculum to accommodate individual student's needs while promoting a holistic music education
- Personalized instructional strategies and lessons to create accessible learning content for students

### Library Assistant, Watson Library

2017 - 2021

- Maintaining accurate records of library transactions, such as checkouts, returns, and fines.
- Updating patron information in the library system.
- Generating reports on library usage and circulation statistics

## REFERENCES

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### Linda Wiley

LMS Administrator & Instructional Designer at Lees-McRae College  
Professor at Baker University | [lindawiley@fac.bakeru.edu](mailto:lindawiley@fac.bakeru.edu)

### Rachel Solvie

Instructional Designer at Morgan & Morgan  
Mentor at Morgan & Morgan | [rachel.solvie@gmail.com](mailto:rachel.solvie@gmail.com)

### Cala Poltera

Chief Information Officer at QC Holdings Inc.  
Professional long-term client | [cala.poltera@yahoo.com](mailto:cala.poltera@yahoo.com)

### Damara Dragun

Learning & Development Leader  
Previous manager | [dmdragun@gmail.com](mailto:dmdragun@gmail.com)

### Maureen Holtzman

Head of Talent & Learning  
Previous employer | [maureenholtzman@gmail.com](mailto:maureenholtzman@gmail.com)